



## PENSACOLA-ESCAMBIA PROMOTION & DEVELOPMENT COMMISSION

Thursday, October 27 @ 2:30 PM at the Greater Pensacola Chamber  
117 W Garden Street | Pensacola, FL 32502

### PEDC Minutes: Special Called Meeting

**Attendees:** Lewis Bear, Jr., Blaise Adams, Dave Hoxeng, Clorissti Mitchell, Steven Barry, and Larry Johnson via phone

**Staff:** Attorney Richard Sherrill, Scott Luth, and Libby Brown

**Absent:** Freddie McCall, Andy Terhaar, and Grover Robinson

1. **Call to Order:** This Meeting was called to order at 2:35 PM.
2. **Public Comment:** Chairman Bear asked the room if there was any public comment. There was none.
3. **Action Items**
  - a. **Approve October 11, 2016 Minutes:** Chairman Bear asked if there were any changes to be made in the October 11 minutes. With none, it was MOVED by Steven Barry and SECONDED by Dave Hoxeng to approve the October 11 minutes. The motion passed unanimously.
  - b. **Approve FDOT Contract:** Scott Luth presented the FDOT contract to the PEDC Board of Directors. After discussion, it was MOVED by Blaise Adams and SECONDED by Dave Hoxeng to authorize Chairman Bear to sign the FDOT contract and resolution which will be drafted by Richard Sherrill. The motion passed unanimously.
  - c. **Approve Engineering Contract (BDI):** Baskerville-Donovan, Inc. submitted their contract for engineering services to the Board for review with a do not exceed limit of \$1,950,000. It was MOVED by Steven Barry and SECONDED by Clorissti Mitchell to approve the Baskerville-Donovan contract. The motion passed unanimously.
  - d. **Approve Project Manager Contract (Cindy Anderson):** After discussion related to a do-not-exceed limit of \$50,000, and noting that travel will not be reimbursed via the FDOT grant, it was MOVED by Steven Barry and SECONDED by Dave Hoxeng to approve the Cindy Anderson contract AFTER a work schedule is added to the current draft contract. The motion was unanimously approved.
  - e. **Approve Marketing Contract (Vision First Advisors):** Scott Luth presented the draft bluff's marketing contract with Vision First Advisors to the Board. During discussion, it was noted that travel can be reimbursed under state reimbursement guidelines under this grant. It was MOVED Steven Barry and SECONDED by Blaise Adams to approve the marketing contract and the motion passed unanimously.
4. **Discussion Items**
  - a. **Space Florida Land and Lease Option:** Chairman Bear presented the Space Florida letter to the board. In discussion, it was noted that this is a nonbinding letter, and that it opens negotiations for a contract – and Attorney Richard Sherrill explained that by executing the letter, it is not enforceable by itself. It was MOVED by Blaise Adams and SECONDED by Dave Hoxeng to authorize Chairman Bear to sign the letter. The motion passed unanimously. Attorney Richard Sherrill was directed to draft a lease agreement to send to Space Florida for review, and Chairman Bear requested to the PEDC Board to approve the draft contract before sending it to Space Florida to review.

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- b. Board Forum:** There was conflict on the 2:00 time for the next Board Meeting. Staff was asked to bump the next PEDC Meeting (November 15) to 3:00 PM from 2:00 PM.
- 5. Adjourn: The Board adjourned at 3:26 PM.**

- **Next Meeting: November 15 @ 3:00 PM at the Greater Pensacola Chamber in the Boardroom**

Respectfully Submitted By:

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Dave Hoxeng, Secretary-Treasurer  
Pensacola-Escambia Promotion & Development Commission