



PENSACOLA-ESCAMBIA PROMOTION & DEVELOPMENT COMMISSION

October 11 @ 1:00 PM at the Greater Pensacola Chamber
117 W Garden Street | Pensacola, FL 32502

PEDC Minutes: ANNUAL MEETING

Members Present: Lewis Bear, Jr., Blaise Adams, Dave Hoxeng, Clorissti Mitchell, Grover Robinson, Steven Barry, Larry Johnson, and Andy Terhaar

Absent Members: Freddie McCall

Staff: Scott Luth, Libby Brown, Sena Maddison, and Chris Walker

1. **Call to Order:** The meeting was called to order at 1:00 PM.
2. **Public Comment:** Lewis Bear asked the room if there was any public comment. There was none.
3. **Action Items**
 - a. **Approval of August 23 Meeting Minutes:** After discussion with no changes, it was MOVED by Grover Robinson and SECONDED by Larry Johnson to approve the August 23, 2016 meeting minutes. The motion passed unanimously.
 - b. **Approval of August 31, 2016 Financials:** Accountant Chris Walker presented the August 31 financials to the Board. It was MOVED by Grover Robinson and SECONDED by Steven Barry to approve the August 31 financials. The motion passed unanimously.
 - c. **Approval of PEDC Budget 2016 – 2017:** Scott Luth presented the 16-17 budget to the PEDC Board, explaining that the budget was based upon level funding from the City of Pensacola and Escambia County. It was MOVED by Grover Robinson and SECONDED by Steven Barry to approve the 2016-2017 budget. The motion passed unanimously.
 - d. **Selection Committee Recommendations for Approval:**
 - i. **Engineering Bid- Recommended Baskerville-Donovan, Inc.:** Larry Johnson recommended that Baskerville Donovan, Inc. act as the engineer on the FDOT Bluff's project. It was MOVED by Steven Barry and SECONDED by Grover Robinson to accept the recommendation and authorize Scott Luth to work with Baskerville-Donovan to develop a contract. The contract will then be brought to the board for approval. The motion passed unanimously.
 - ii. **Project Manager Bid – Recommended C. Anderson:** Larry Johnson recommended Cindy Anderson, P.E., to act as the Project Manager for the Bluff's project. It was MOVED by Larry Johnson and SECONDED by Steven Barry to accept the recommendation and authorize Scott Luth to work with Cindy Anderson to develop a contract. The contract will then be brought to the board for approval. The motion passed unanimously.
 - iii. **Marketing Bid – Recommended Vision First Advisors:** Clorissti Mitchell recommended Vision First Advisors to act as the contracted marketing team with the PEDC for the Bluff's project and MOVED to accept the recommendation. It was SECONDED by Blaise Adams to accept the Selection Committee recommendations and authorize Scott Luth to work with Vision First to develop a contract. The contract will then be brought to the board for approval. The motion passed unanimously.
 - iv. **Landscaping Bid: Recommended Executive Landscaping:** Dave Hoxeng represented the Selection Committee recommending Executive Landscaping for

PENSACOLA-ESCAMBIA PROMOTION & DEVELOPMENT COMMISSION

October 11 @ 1:00 PM at the Greater Pensacola Chamber
117 W Garden Street | Pensacola, FL 32502

the Tech Campus. It was MOVED by Dave Hoxeng and SECONDED by Blaise Adams to accept the landscaping recommendation and authorize Scott Luth to sign a two-year contract with an additional year option on behalf of the PEDC. The motion was unanimously passed.

4. Discussion Items

- a. **Technology Campus Discussion:** Space Florida made an offer on the Technology Campus that would lease the property for \$1 /year for 30 years as long as the building is owned by either Space Florida or the Pensacola Technology Group. It was discussed that if a parking garage was to be built they would need to surrender the property. A meeting will be held soon to discuss the lease and option of the land within the next month.
- b. **New Officers:** Lewis Bear, Jr. opened the floor for nominations.
 - i. **Chairman:** Larry Johnson and Cloristi Mitchell nominated Lewis Bear Jr. to serve as the Chairman of the PEDC. Hearing no other nominations, it was MOVED by Grover Robinson and SECONDED by Blaise Adams accept the nomination, electing Lewis Bear for another term as Chairman. The motion passed unanimously.
 - ii. **Vice Chairman:** Larry Johnson and Dave Hoxeng nominated Blaise Adams for Vice Chairman. Hearing no other nominations, it was MOVED by Grover Robinson and SECONDED by Cloristi Mitchell to accept the nomination, electing Blaise Adams as the Vice Chair. The motion unanimously passed.
 - iii. **Secretary-Treasurer:** Dave Hoxeng volunteered to serve as the Secretary-Treasurer for the PEDC board. It was MOVED by Cloristi Mitchell and SECONDED by Steven Barry to accept the nomination and elect Dave Hoxeng as the Secretary-Treasurer for another term. The motion passed unanimously.
- c. Other Business:
 - i. **Welcome Councilman Terhaar:** Councilman Andy Terhaar elected to serve on the PEDC Board, replacing Councilman Charles Bare, who resigned in July 2016.
 - ii. **Escambia Treating Site:** Discussion was held on the role that the PEDC should play with the Escambia Treating Site – ultimately agreeing that while we may be able to provide some assistance, there are jurisdictional questions that need to be answered first.

5. **Adjourn:** The meeting was adjourned at 2:05 PM.

Next Meeting: Tuesday, November 15 @ 2:00 at the Greater Pensacola Chamber in the Boardroom

Respectfully Submitted By:

Dave Hoxeng, Secretary-Treasurer
Pensacola-Escambia Promotion & Development Commission