



PENSACOLA-ESCAMBIA PROMOTION & DEVELOPMENT COMMISSION

August 23 2:00 PM at the Greater Pensacola Chamber
117 W Garden Street | Pensacola, FL 32502

Members Present: Chairman Lewis Bear, Jr., Blaise Adams, Grover Robinson, Larry Johnson, Freddie McCall (Called in), and Dave Hoxeng.

Staff Present: Scott Luth, Libby Brown, Sena Maddison and Sena Maddison

Others Present: Autumn Brinson and Chris Walker

1. **Call to Order:** The meeting was called to order by Chairman Lewis Bear at 2:04 PM.
2. **Public Comment:** Chairman Bear asked if there was any public comment. There was none.
3. **Approval of the Minutes:** With no comments or changes to the minutes, it was MOVED by Blaise Adams and SECONDED by Larry Johnson, to approve the July 18 meeting minutes and the motion passed unanimously.
4. **July 2016 Financials:** Scott Luth presented the July 2016 financial statements to the Board. It was MOVED by Blaise Adams and SECONDED by Larry Johnson to approve the financials and the motion passed unanimously.
5. **Discussion Items:**
 - a. **FDOT FOIL Contract Update:** Scott and FDOT are going through the contract and it has not yet been finalized.
 - i. **Engineering/Owner's Representative:** The board recommended that we begin bidding for an engineering firm and project manager to be ready when the contract is executed. Scott noted that the project manager may not be an eligible expense. Grover Robinson MOVED to advertise for the engineering firm to handle the FDOT project and establish a committee for review. It was SECONDED by Dave Hoxeng and passed unanimously. It was MOVED by Dave Hoxeng to advertise for the Owner's Representative with indefinite time and duration of contract period in anticipation of signing the FDOT agreement. It was SECONDED by Grover Robinson and passed unanimously. Steven Barry and Larry Johnson agreed to serve on the selection committee.
 - b. **FY 16-17 Budget:** Scott Luth presented a draft FY 16-17 budget to the board, and requested that at the Board consider passing the budget at the next board meeting.
 - c. **FY 16-17 Meeting Schedule:** The proposed meeting schedule, for FY 16-17 meetings to take place on the third Tuesday of every month at 2:00 PM, as needed, was discussed and considered an acceptable schedule considering the upcoming FDOT and DEO contracts.
 - i. **The schedule is as follows:**
 1. November 15
 2. No December Meeting
 3. January 17
 4. February 21

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5. March 21
6. April 18
7. May 16
8. June 20
9. July 18
10. August 15
11. September 19

- d. **Election of Officers:** Election of officers will occur at the next PEDC Meeting. The available positions are Chairman, Vice Chair, and Secretary-Treasurer.
6. The meeting was adjourned at 3:15 PM.

Respectfully Submitted By:

Dave Hoxeng, Secretary-Treasurer
Pensacola-Escambia Promotion & Development Commission